

BECOMING A GMC RECOGNISED EDUCATOR AND MAINTAINING EDUCATOR STATUS.

This is part of GMC Revalidation Appraisal from August 2016

Malcolm Littley

Associate Medical Director (Medical Education)

Now you are a recognised educator

What to do now.....

How did you become a GMC recognised educator in August 2016?

- * 1. Locally delivered Educator training before August 2013 (giving provisional recognition), then annual educator CPD (with reflective writing) recorded through revalidation appraisal.
- * 2. Educator training before or after August 2013 with an AoME approved body (College or University), followed by annual educator CPD (with reflective writing) recorded through revalidation appraisal.

Who can be an educator?

- * Consultants
 - * Specialty doctors
 - * Associate specialists
 - * Staff grades
-
- * From 1st August 2016, all who are fully recognised will be treated the same.
 - * Provisional recognition will not be available

GMC

- * Must be recognised by GMC to be a named supervisor
- * Educator recognition to be added to GMC register entry from late 2016
- * HEE(NW) has an additional standard that all consultants supervising in the workplace must also have minimum of CS educator recognition
 - * The Trust is developing an action plan to ensure that this requirement is met. Educator development should appear in the PDP for all relevant consultants who do not currently meet this requirement

Educator CPD domains (AoME/GMC)

Clinical Supervisor Requirement	Domain	Educational Supervisor requirement
✓	1. Ensuring safe and effective patient care	✓
✓	2. Establishing and maintaining an environment for Learning	✓
✓	3. Teaching and Facilitating Learning	✓
✓	4. Enhancing Learning through Assessment	✓
	5. Supporting and monitoring educational progress	✓
	6. Guiding personal and professional development	✓
✓	7. Continuing professional development as an educator	✓

Please note that although the Academy of Medical Educators (AoME) have recently updated their domains, the GMC has confirmed it will still be approving trainers based on the domains above.

Appraisal - What do I have to do?

- * Declare educator status in MyL2P, bottom of Section 3, Scope of work
- * If you don't do this, Section 13 to record details will not open
- * First recognition is 2013 if you trained before that. Otherwise, date of training.
- * Induction is date of first training

MyL2P | Scope of work - Microsoft Internet Explorer provided by East Lancashire Hospitals
https://www.myl2p.com/appraisal/scope_of_work/15956

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Medical Educators

A Medical Educator is any doctor who undertakes medical education activities. The majority of doctors will be either a Named Clinical Supervisor in postgraduate training or a Named Educational Supervisor in postgraduate training, or both. However the term Medical Educators covers many different education roles.

If you have trainee doctors that you are working with, then you are a Medical Educator and fall under the GMC programme of accreditation of clinical trainers as part of the quality assurance of clinical and educational supervisors. More information can be found from the [GMC](#) and the [Academy of Medical Educators](#).

Are you a Medical Educator, a Named Clinical Supervisor or a Named Educational Supervisor? No Yes

On which date were you first recognised for your Medical Educator role? 31/07/2013

Have you ever had an induction for your Medical Educator role? No Yes

What was the date of your induction? 01/01/2009

Professional Activity hours

Select one or more roles that you fulfill and please state how many Professional Activity hours per week are allocated to this in your Job Plan:

Role	No	Yes	Hours
Clinical Supervisor	<input type="radio"/>	<input checked="" type="radio"/>	2.00
Educational Supervisor	<input type="radio"/>	<input checked="" type="radio"/>	2.00
Undergraduate Tutor	<input checked="" type="radio"/>	<input type="radio"/>	
Responsible for Foundation Trainees	<input type="radio"/>	<input checked="" type="radio"/>	2.00
Responsible for General Practice Trainees	<input checked="" type="radio"/>	<input type="radio"/>	
Responsible for Specialty Trainees	<input type="radio"/>	<input checked="" type="radio"/>	2.00
Clinical Tutor	<input checked="" type="radio"/>	<input type="radio"/>	
College Tutor	<input checked="" type="radio"/>	<input type="radio"/>	
Surgical/Medical Tutor	<input checked="" type="radio"/>	<input type="radio"/>	

Error on page. Internet | Protected Mode: On 18:08 04/08/2016

What do I have to do?

- * At each appraisal, complete brief reflective writing on each of the domains in section 13c.
- * 1-4 if you are CS
- * 1-6 if you are ES

MyL2P | Additional information - Microsoft Internet Explorer provided by East Lancashire Hospitals

https://www.myl2p.com/appraisal/additional_information/15956#educational

occipital nerve block headache

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15. Summary of supporting info

16. Pre-appraisal preparation

DOCTOR'S CHECKLIST

SUBMIT TO APPRAISER

17. Post-appraisal: the agreed PDP

18. Post-appraisal: summary

19. Appraisal outputs

APPRaiser'S CHECKLIST

SUBMIT TO APPRAISAL TEAM

13c. Medical Educator

Have you undertaken training in your role as a Medical Educator (this year or earlier)? No Yes

Have you undertaken Equality and Diversity Training (this year or earlier)? No Yes

Please reflect on your activities and results in the following standards.

You can find out more about the requirements from the GMC page on [Recognition and Approval of Trainers](#) (opens in a new window).

Ensuring Safe and Effective Patient Care through Training

Establishing and Maintaining an Environment for Learning

Teaching and Facilitating Learning

Enhancing Learning through Assessment

Supporting and Monitoring Educational Progress

Guiding Personal and Professional Development

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What do I have to do?

- * Undertake educator CPD at least once a year
- * Record educator CPD in your appraisal portfolio, attaching the evidence to the bottom of section 13c in Domain 7
- * If you are CS only, then domain 5 and 6 are not required

The screenshot shows a web browser window with the URL https://www.mylzp.com/appraisal/additional_information/15956#educational. The page title is "MyLZP | Additional information - Microsoft Internet Explorer provided by East Lancashire Hospitals". The browser's address bar shows "occipital nerve block headache". The page content includes a section titled "APPRAISER'S CHECKLIST" with a sub-section "SUBMIT TO APPRAISAL TEAM". Below this, there are seven rows of criteria, each with a corresponding empty text box for input:

- Ensuring Safe and Effective Patient Care through Training
- Establishing and Maintaining an Environment for Learning
- Teaching and Facilitating Learning
- Enhancing Learning through Assessment
- Supporting and Monitoring Educational Progress
- Guiding Personal and Professional Development
- Continuing Professional Development as an Educator

Below these criteria is a section titled "Supporting information" with the instruction "Please upload the documents to support your answers in this section." and an "Add Document" button. A red arrow points from the text "attaching the evidence to the bottom of section 13c in Domain 7" to the "Add Document" button.

What do I have to do?

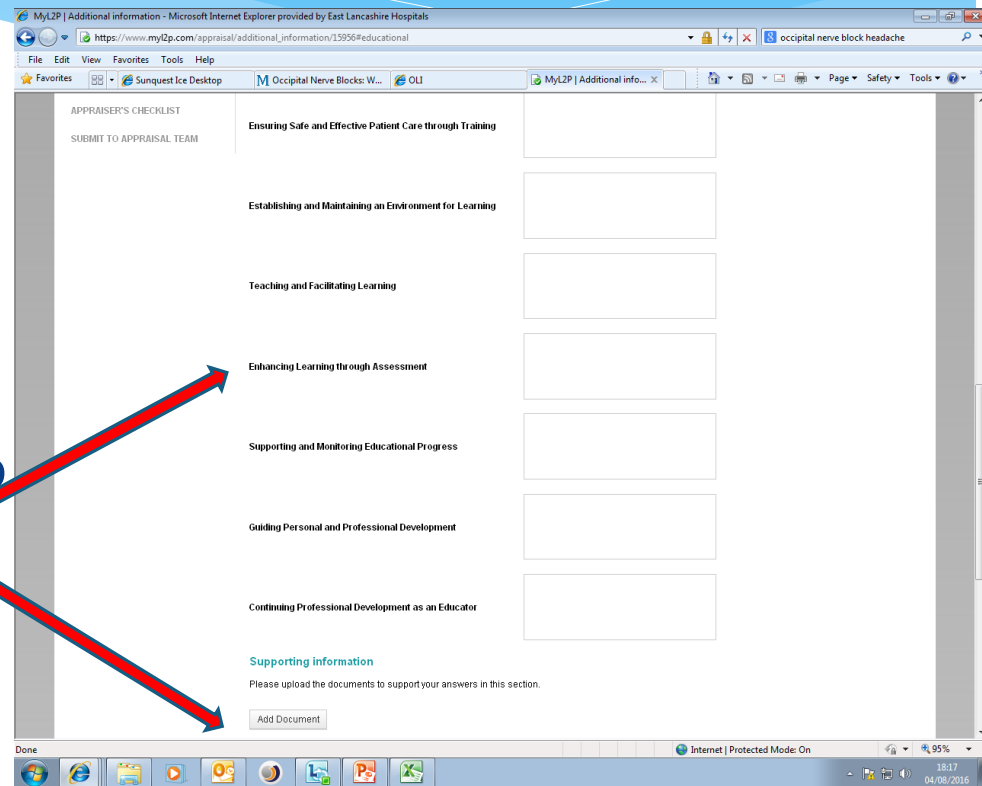
- * In Domain 7 box, please enter a description of the educator CPD you have undertaken and the method by which you did it.
- * Eg. Attended a seminar on WPBA feedback. Internal meeting.
- * In a 5 year revalidation cycle, at least 3 CPD methods must be used

The screenshot shows a web browser window with the URL https://www.myL2p.com/appraisal/additional_information/15956#Educational. The page is titled 'APPRaiser's CHECKLIST' and contains a 'SUBMIT TO APPRAISAL TEAM' button. The checklist consists of seven categories, each with a corresponding text input box:

- Ensuring Safe and Effective Patient Care through Training
- Establishing and Maintaining an Environment for Learning
- Teaching and Facilitating Learning
- Enhancing Learning through Assessment
- Supporting and Monitoring Educational Progress
- Guiding Personal and Professional Development
- Continuing Professional Development as an Educator

A red arrow points to the 'Continuing Professional Development as an Educator' section. Below the checklist, there is a 'Supporting information' section with the text 'Please upload the documents to support your answers in this section.' and an 'Add Document' button. The browser's taskbar at the bottom shows the system tray with the date 04/08/2016 and time 18:17.

- * For your educator CPD, please undertake a more detailed piece of reflective writing and attach this as evidence to your portfolio.
- * Document that you have done this in the appropriate domain box.



FAQ 1

- * What if I haven't done educator CPD with reflection this year and I need 6 pieces for a full 5 year revalidation cycle (all domains for an ES)?
- * Do an extra piece of CPD to meet the requirement as soon as possible – keep it up to date

FAQ 2

- * When is my revalidation date?
- * Log in to your MyL2P account
 - * Select year on home page
 - * Click on 'Continue appraisal on-line'
 - * On next page, Click HR Information top line menu
 - * Select Professional registration and expand

The screenshot displays the MyL2P.com user interface for Malcolm Littley. At the top, the user is logged in as malcolm.littley@elht.nhs.uk. The navigation menu includes 'My Appraisals', 'HR Information', 'Share My Information', 'RO Notes', 'Appraiser Dashboard', and 'Resources'. The main content area shows the user's name, email, and revalidation team (Mrs Rineke Schram). Under 'Appraisals and Supporting Information', there are two appraisal periods: 'Jan 16 - Dec 16' (STARTED) and 'Jan 15 - Dec 15' (On). A 'Timetable' section provides key dates and contact information. A 'Complete your appraisal online' box contains a 'Continue appraisal online' button and shows the status as 'APPRAISAL IN PROGRESS'. Below this is a 'Summary of supporting information' section. The bottom part of the page shows a list of registration details, including 'Professional Registration' (REGISTERED WITH LICENCE), 'Contact', 'Places of Work', 'Personal Information', 'Medical Indemnity' (MISSING), 'Disclosure and Barring Service (formerly CRB)' (MISSING), 'Occupational Health' (MISSING), 'Medical Practice Information Transfer', 'Other Regulatory Information', 'Data Protection', and 'More'. The footer contains copyright information for L2P Enterprise Ltd.

FAQ 3

- * What is meant by doing CPD by different methods?
- * Just like clinical CPD, this can be by internal or external course attendance, personal study/reading or detailed reflection on a significant educational event. There are also some other examples.
- * See next slide, even that list is not exhaustive
- * Ask PGME if you have further questions

Example for an Educational supervisor

	1	2	3	4	5	6	7
	Ensuring safe and effective patient care	Establishing and maintaining an environment for learning	Teaching and facilitating learning	Enhancing learning through assessment	Supporting and monitoring educational progress	Guiding personal and professional development	CPD as an educator
Personal reading		2016					Y
On line learning						2014	Y
Review of an educational 'situation'	2015						Y
Review of GMC trainee survey	2017						Y
Running a workshop				2018			Y
Attending a course or meeting					2013		Y
Results of 360 appraisal as educator							
Formal feedback on teaching delivered			2017				Y
							Total 7

2013-14 is earliest year that evidence would be expected

All domains covered over 5 years

What do you have to do? Summary.

- * At least one piece of educator CPD, which is a minimum of one point (one hour) each year.
- * Undertake reflective writing on that educator CPD
- * Allocate CPD to the appropriate domain
- * Do your CPD in a different way each year if possible (minimum 3 different methods over 5 year revalidation cycle).
- * Cover all the necessary domains in a 5 year revalidation cycle (4 for CS, 6 for ES), still doing at least one piece of educator CPD per year
- * Enter this information in section 13 of MyL2P (additional roles)
- * Upload evidence of your CPD and your reflective writing
- * Do not upload trainee or patient details to your portfolio – confidentiality rules mean that identifiers must be removed

New consultants/Specialty doctors

- * Appointed to post in ELHT and previously a recognised educator in another trust
 - * We can transfer your data and recognition via the HEE NW database or GMC. Contact PGME.
- * Appointed to first Consultant or Specialty Doctor post at ELHT
 - * If already done AoME approved University/College training, tell PGME and we will enter you on HEE NW database
 - * Not completed training, contact PGME and we will advise

Existing consultants who wish to become supervisors

- * Do a recognised course with College or University
- * Tell PGME when completed
 - * There will be a requirement to undertake reflective writing on all of the relevant AoME domains
 - * There may be a delay receiving your certificate, while your reflective writing is reviewed by the course provider
- * We will add your name to HEE NW database and GMC recognition will follow

Problems and questions.

- * Do not hesitate to contact us in PGME
- * Malcolm Littley
 - * Associate Medical Director (Medical Education)
- * Joanne Oldfield or Matt Hay
 - * Specialty Training Administrators
- * Lynda Calverley
 - * Revalidation and Appraisal Administrator